

**APPLICATION FOR EMPLOYMENT POSTMASTERS GRILL, INC. P. O. BOX 133, CAMDEN, AR 71711**

APPLICANT INFORMATION			
Last Name	First	M.I.	Date*
*YOUR APPLICATION WILL REMAIN ON FILE FOR 12 MONTHS FROM THE DATE COMPLETED			
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone Home: _____ Cell: _____		E-mail Address	
Date Available:	Social Security No.	Desired Salary: \$ _____ per hour	
Where did you find out about our job opening(s)?			
Position(s) Applying for: 1 <sup>st</sup> Choice: _____ 2 <sup>nd</sup> Choice: _____ 3 <sup>rd</sup> Choice: _____ (Please limit to 3 choices)			
Can you perform the essential functions of the position(s) for which you are applying? YES [ ] NO [ ] Are you authorized to work in the U.S.? YES [ ] NO [ ]			
Have you ever worked for this company? YES [ ] NO [ ] If so, when?			
Have you ever been convicted of a crime/felony? YES [ ] NO [ ] If yes, explain <i>A conviction will not necessarily result in the denial of employment.</i>			
Are you 18 years or older? YES [ ] NO [ ] Are you available to work weekends? YES [ ] NO [ ]			
EDUCATION			
<b>High School:</b>			
Did you graduate? YES [ ] NO [ ]		City, State	
<b>College:</b>			
Did you graduate? YES [ ] NO [ ]		City, State	
<b>Other:</b>			
Did you graduate? YES [ ] NO [ ]		Degree	
<b>Special Skills:</b>		Special Study or Research Work:	
REFERENCES			
<i>Please list three <b>professional</b> references:</i>			
<b>Full Name</b>		Relationship	
Company		Phone ( )	
Address			
<b>Full Name</b>		Relationship	
Company		Phone ( )	
Address			
<b>Full Name</b>		Relationship	
Company		Phone ( )	
Address			

**EMPLOYMENT HISTORY, STARTING WITH MOST CURRENT**

<b>Company</b>		Phone (    )	
Address			
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your present or previous employer? YES [ ] NO [ ]			
<b>Company</b>		Phone (    )	
Address			
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your present or previous employer? YES [ ] NO [ ]			
<b>Company</b>		Phone (    )	
Address			
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your present or previous employer? YES [ ] NO [ ]			

**SKILLS RELATED TO POSITION(S) APPLYING FOR:**

**DISCLAIMER AND SIGNATURE**

The Postmaster’s Grill is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability of handicap, or veteran status.

In connection with your application for employment, or if you are already hired to work for the Postmaster’s Grill, we may order a consumer report and/or investigative consumer report (“background check report”) on you. We may order additional background check reports for employment purposes without obtaining additional consent, where permissible by law.

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

In consideration of my employment, I agree to conform to the company’s rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or with notice, at any time, at either my or the company’s option. I also understand and agree that the terms and conditions of my employment may be changed with or without cause, and with or without notice, at any time by the company. I understand that no company representative, other than it’s President, and then only when in writing and signed by the President, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.

Signature \_\_\_\_\_ Date \_\_\_\_\_